

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM - 2102

CONTRACTOR INFORMATION

Name: Health Designs

Address: 35 Executive Way, Suite 110 Ponte Vedra Beach FL 32082

City State Zip

Contractor's Administrator Name: Britney Hollyoak Title: Project Manager

Tel#: 904-285-2019 Fax: _____ Email: britney@healthdesigns.net

CONTRACT INFORMATION

Contract Name: Wellness Services Agreement for Employee Wellness Fair Contract Value: Approx \$6,000.00

Brief Description: Agreement for PSA, Bone Density and non members health assessment screenings

Contract Dates : From: 05/08/14 to 05/08/14 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other Medical

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____ No Increase

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

RECEIVED COUNTY MANAGER'S OFFICE 14 MAR 7 AM 10:07

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1. Chili Pope 2/28/14 01122513-549973 WELLP
Department Head Signature Date Funding Source/Acct #
2. Charlotte Young 3/4/14
Contract Management Date
3. [Signature] 3-5-14
Office of Management & Budget Date
4. [Signature] 3-6-14
County Attorney (approved as to form only) Date

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

Ted Selby [Signature] 3/10/14
Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
Office of Management & Budget
Contract Management
Clerk Finance

2014 MAR 13 PM 2:02 CONTRACT MANAGEMENT

RECEIVED COUNTY MANAGER'S OFFICE 14 MAR 4 PM 2:11

RECEIVED

Wellness Services Agreement – Nassau County BOCC 2014

This Wellness Services Agreement, dated as of February 27, 2014, ("Agreement") is made between Health Designs, Inc. a Florida corporation, located at 35 Executive Way Suite 110, Ponte Vedra, FL 32082 ("Health Designs") and Nassau County Board of County Commissioners at 96161 Nassau Place, Yulee, FL 32097 ("Client"). In consideration of the terms outlined below, the parties agree as follows:

1. **Health Designs Services.** Health Designs agrees to provide the following services ("Services"):
 - a. Onsite Health Screenings
 - i. Health Screenings include a light finger stick test with results in minutes, testing Cholesterol, HDL, Ratio, Glucose, Blood Pressure, and Body Mass Index.
 - ii. PSA – Small blood sample for men 40 and over.
 - iii. Bone Density – for women 35 and over.
 - b. Face-to-Face Health Coaching
 - c. Schedule for the health screening events is:

Thursday, May 8, 2014
7:30am – 5:30pm
86142 Goodbread Road
Yulee, Florida 32097
2. **Client's Responsibilities.** Client agrees to the following:
 - a. Promote and communicate effectively to employees, details about the wellness program, the screening event and any incentives;
 - b. Communicate with Health Designs about incentives
 - c. Provide tables and chairs and appropriate location for on-site screenings to occur; and
3. **Fees and Payment Schedule.**
 - a. Fees.
 - i. Non-Member Participant - \$39
 1. A non-member is a participant not enrolled in Florida Blue the day of the screening event.
 - ii. PSA - \$35 per participant
 - iii. Bone Density - \$195 an hour (3 hour minimum)
 - b. Payment Schedule. Invoices will be sent upon completion of services and Client shall pay invoices within 45 days. Payments not made within 45 days shall accrue interest at the lesser of the maximum rate allowed by law or 1% per month; Client shall be responsible for all costs of collection including legal fees and costs.
 - c. Dispute Resolution. This Agreement shall be governed by the laws of the state of Florida, conflict of laws notwithstanding. Any disputes shall be resolved in a court of competent jurisdiction located in St. Johns' County, Florida. The parties waive any right to a jury trial.

Agreed to by:

Nassau County BOCC

Signature: _____

Date: _____

Name and Title: T.J. Selby County Manager